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Memorandum

To: John Antolik, Louisiana State University System
Nick Bruno, University of Louisiana System
Tolor White, Southern University System
Jan Jackson, Louisiana Community and Technical College System
From: Donald J. Vandal, Deputy Commissioner for Finance and Administration
Date: May 09, 2007
Re: FY 2007-2008 Annual Mandatory Attendance Fees Survey and FY 2006-2007
Operational Fee Attestation

This memorandum shall serve as the official request for the completion of the FY 2007-2008 Annual Mandatory Tuition and Fees Survey and the official request for the completion of the FY 2006-2007 Operational Fee Attestation.

Please fill out the attached forms for your respective systems: (1) 2007-08 Annual Mandatory Tuition and Fees and (2) 2007-08 Annual Mandatory Tuition and Fees Detail by Credit Hour for Use in "GO Grant" Budget Calculation. Email the completed forms to Mr. Clark Gradney, Assistant Commissioner for Budget Analysis at clark.gradney@la.gov by **Friday, May 18, 2007**. Please include on the schedules any notes which may clarify unique circumstances regarding tuition and fees applicable to any of your institutions. For the purpose of completing these forms, you may include your estimated energy surcharge amount. It should be noted that there is additional information that will be collected annually beginning with this submission. In an effort to calculate the approved "GO Grant" budget at each of your respective institutions for the new need-based student financial aid program ("GO Grant"), the Board also needs the annual undergraduate resident mandatory tuition and fees per credit hour by institution.

In addition, Louisiana Revised Statute 17:3351 A.(5)(d)(i) grants each management board authority to provide for the assessment of an operational fee at each institution under its management and supervision in an amount not to exceed four percent of the total mandatory tuition and fee amount in effect for each institution on August 15, 2004. Further, Louisiana Revised Statute 17:3351A.(5)(d)(v) states that at any postsecondary institution, any excess of revenue resulting from the imposition of an operational fee as authorized (above) over mandated costs applicable to the institution in any fiscal year shall be used by the institution solely for the enhancement of any instructional programs and may not be used to pay the salary

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of any university or university system administrator as is provided for the use of the academic excellence fee. In an effort to ensure compliance with the law, please have each institution under your authority submit to the Board of Regents the attached documentation entitled FY 06-07 request for operational fee that would attest to the fact that if the institution had any excess revenues resulting from the imposition of an operational fee over mandated costs applicable to the institution in FY 2006-2007, those excess revenues were used by the institution solely for the enhancement of any instructional programs and were not used to pay the salary of any university or university system administrator. The documentation should be sent by **Friday, September 7, 2006** to the attention of Mr. Chris Dalton, Postsecondary Education Audit Director. If you should have any questions, please do not hesitate to contact Mrs. Simoneaux or Mr. Dalton at 225-342-4253.